

Programme Course 2/2017

Courses

COURSE INFORMATION

Programme Course



The Programme Course is the “official” introduction to the Award and premising for attending all further services. Only when at least three members of the team are thus qualified, an organisation is allowed to start Award Work – and in order to stay Operating Authority, it must keep up this minimum standard from then on.

Based on Volume 1 of the *Handbook*, the course provides a basic understanding of the Award and its most important result is a concept of the Award work of the own Unit in the picture of the ‘DofE house’ (photo). It

- Qualifies for supervising the participation process and assessing Bronze and Silver expeditions;
- Serves new Gold participants as a profound introduction before starting any activities.

The training method is “learning by doing” – that’s because active learning methods do not only guarantee lasting learning, but also ensure that all course participants, no matter what age, background or previous knowledge they have, can apply themselves in an active, effective and uncomplicated way. The course covers (1) Award Philosophy, (2) Mini Expedition, (3) Award Process, (4) System & Organisational Pillars and (5) Concept & Action Plan. The course starts and ends at home: in a preparatory homework, an individual Award programme must be designed – and as a follow-up, the draft action plan needs to be further discussed.

The course literature includes *Handbook*, *Record Book Sheets* and *Certificates Collection*, which every participant should have available on his laptop or tablet computer. A folder should be brought along to file hand-outs and results. The three-hour Mini Expedition takes place in any weather and requires hiking clothing. **Current information on the course (e.g. about its status) as well as the preparative homework, the seminar place, documents and equipment can be found in the Online Course Information.**

Course Profile

- **Language:** Bilingual
- **Date:** 05.05. – 07.05.2017
- **Framework:** Element of Spring School 2017
- **Place:** [Alte Bahnmeisterei, Adelsheimer Str. 19, 74706 Osterburken](#)
- **Host:** German Award Association
- **Accommodation:** Organized by the attendees
- **Online Information:** www.jugendprogramm.de/kalender/2017/pl-2-2017
- **Registration**
 - Application: Operating Authorities via *Online Administration*, all other organisations through info@jugendprogramm.de
 - Deadline: 07.04.2017
 - Registration fee*): 50 €
- **Materials and equipment:** See *Online Information*
- **Terms and Conditions (AGB):** *Handbook* (p. 125) and *Online Information*
- **Preparative homework:** Design a personal Award programme

Programme**)

Friday, 5 May 2017

Until 15.15	Registration
15.30 – 16.00	Introduction and Ice Breaker
16.00 – 17.30	Award Philosophy, part 1
17.30 – 20.00	Mini Expedition: Preparation
20.30	Dinner

Saturday, 6 May 2017

08.30 – 12.00	Mini Expedition
12.00 – 13.00	Mini Expedition: Roundup, part 1
13.00 – 14.00	Lunch
14.00 – 14.30	Mini Expedition: Roundup, part 2
14.30 – 16.00	Award Philosophy, part 2
16.00 – 17.30	Participation: Planing, Supervision and Documentation, Annual Programme
17.30 – 18.00	System and Organisational Pillars
19.00	Dinner

Sunday, 7 May 2017

08.30 – 11.30	Concept & Action Plan
11.30 – 12.00	Roundup

*) For administration purposes only – not including any costs for travelling, accommodation and food. *) Subject to modification

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Mini Expedition: Clothing and Equipment



Clothing

- Waterproof hiking clothes, including shoes, fleece (cold weather), scarf, rainjacket and hat
- To prevent tick bites, long clothes are recommended all year around in southern Germany
- Spare clothing

Base equipment

- Compass (optional)*)
- Watch
- Water bottle (at least 1 litre)*)

Hiking equipment

- Backpack (day size)
- Umbrella (optional)

Healthcare/First Aid

- Toiletries and handkerchiefs
- Sunscreen (warm weather, snow)
- Bug repellent (warm weather)
- Personal medication
- First Aid kit*)
- Tick tweezer (recommended in southern Germany)

*) Is provided when the course is conducted in the Alte Bahnmeisterei – does not need to be brought to Osterburken!

Training Provisions

Regional Representatives' Courses

Services for Operating Authorities

– Wild Country Assessors, Trainers, Auditors –

Management Course

Leading the Award work

– Award team –

Programme Course

Guiding the Award participation

– Award Leaders and deputies

A detailed overview of the course system can be found in the *Handbook* and a complete course list in the *Leaders Manual*. Read this simplified chart from the bottom up:

- The Programme Course starts all training of Award people and is followed by the Management Course.
- The Regional Representatives' Courses for the services Wild Country Assessor, Trainer and Auditor build up on the latter.

The terms of participation for Award Teams can be found in the *Training Provisions* in the *Handbook*:

- In both Programme and Management Course, at least the Award team leader and two deputies have to take part. For extended licences, this requirement is widened to the leader plus four deputies; further two team members must prove their participation in the Wild Country Assessor Course (extension to Gold Level) resp. Auditor Course (extension to multiple licence).
- In the case of a new unit, the demanded group must attend the Programme Course before starting the Award work. In the case of licence extensions, this is due for Wild Country Assessor Course (Gold Level) resp. Auditor Course (multiple licence).
- The Programme Course gives you a one-year time period for the Management Course. In case of change of office the Programme Course must be attended within one year; the other courses within two years.

Dates and deadlines can be found in the *Online Calendar*. Courses will only be held when there are at least six reservations six weeks ahead and at least twelve registrations three weeks ahead (six of them grown-ups). The current situation ('course status') can be found in the *Online Course Information*.

Course Information and Imprint

Further important information can be found in the *Course Information* in the *Online Calendar*, www.jugendprogramm.de/kalender. Here you can find:

- The current course status
- News on the course (e.g. programme changes)
- Details about the required equipment and literature.

Participants should therefore consult the Course Information regularly.

Diese Information wird herausgeben vom Trägerverein des Internationalen Jugendprogramms in Deutschland e.V., Adelsheimer Str. 19, 74706 Osterburken, info@jugendprogramm.de, www.dofe-germany.de. Verantwortlich im Sinne des Presserechts: Klaus Vogel.

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